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**IN ANY CORRESPONDENCE ON
THIS SUBJECT PLEASE QUOTE:**



**DIRECTORATE OF INDUSTRIAL TRAINING
MINISTRY OF EDUCATION AND SPORTS
97/99 JINJA ROAD/CORNER 3RD STREET
P.O. BOX 20050 LUGOGO - KAMPALA**

Our Ref: DIT/183/014

Date: 5th August 2014

Circular No.7

To All Heads of Institutions/Assessment Centres/Enterprises

**Re: New structures of Assessment fees, charges for Accreditation of
Assessment Centres and other charges effective from January 2015**

The Directorate of Industrial Training (DIT) is directly responsible for promoting quality assurance interventions in the Business, Technical, Vocational Education and Training for both public and private sector. In order to fulfill this mandate, section 14(f) and 18(b) of the BTVET Act 2008 empowers the Directorate and Industrial Training Council (ITC) to determine and approve fees payable under this Act. In line with this, ITC has approved new structures of Assessment fees for Competence Based Assessment (CBA). The charges for accreditation of Assessment centres and other charges will also be effective from January 2015. The new structures of fees payable to DIT are scheduled as follows:-

a) Assessment fees

(i) Modular Assessment(for Partial Qualifications)

S/N	Category of Candidates	Qualification Level	Assessment fee per candidate (Ug.Shs)
1	Modular(Non-formal training programme - Government sponsored candidate)	Modular (Single module assessment)	50,000
2	Modular(Non-formal training Private candidates registered by accredited centre)	Modular (Single module assessment)	70,000
3	Modular(Private candidates registered on individual request)	Modular (Single module assessment)	70,000
4	Modular(Non-formal training programme - Government sponsored candidate)	Modular (Two modules assessment)	90,000
5	Modular(Non-formal training - Private candidates registered by accredited centres)	Modular (Two modules assessment)	90,000
6	Modular(Non-formal training - Private candidates registered on individual request)	Modular (Two modules assessment)	90,000
7	Worker'sPAS (Government sponsored)	Modular (Two modules assessment)	100,000
8	Worker'sPAS (Private candidate)	Modular (Two modules assessment and above)	150,000

(ii) Formal Assessment(for Full Qualification)

S/N	Category of Candidates	Qualification Level	Assessment fee per candidate (Ug.Shs)
1	Regular Candidate	UVQF Level I	80,000
2	Private candidate	UVQF Level I	120,000
3	Regular Candidate	UVQF Level II	100,000
4	Private candidate	UVQF Level II	120,000
5	Regular Candidate	UVQF Level III	150,000
6	Private candidate	UVQF Level III	195,000
7	Regular Candidate	UVQF Level IV	220,000
8	Private candidate	UVQF Level IV	250,000

b) Accreditation of Assessment Centres

S/N	Category of Assessment Centre	Qualification Level	Provisional Certification fee (Ug. Shs)	Full Certification fee (Ug. Shs)	Fee for Application form (Ug. Shs)
1	School based Assessment Centre	Modular Assessment Centre	100,000	300,000	50,000
2	School based Assessment Centre	UVQF Level 1-2	200,000	300,000	50,000
3	School based Assessment Centre	UVQF Level 1-5	250,000	350,000	50,000
4	SME Industry based Assessment Centre	Modular Assessment Centre	300,000	500,000	50,000
5	SME Industry based Assessment Centre	UVQF Level 1-2	500,000	800,000	50,000
6	Large Industry based Assessment Centre	UVQF Level 1-5	1,000,000	2,000,000	50,000

c) Other Charges

S/N	Category of item	Qualification Level	Charges (Ug. Shs)	Note
1	Application form (Private Candidate)	All Levels	20,000	Private candidate requesting for individual registration
2	Certifying Awards	All Levels	15,000	(3 copies of Transcripts/Certificates)
3	Appeal by dissatisfied Candidate	All Levels	50,000	Paid per script
4	Issuance of Qualifications Equivalence Letter	All Levels	30,000	Paid for one letter

Please do not hesitate to contact DIT for any clarification.

Yours,

Ethel Kyobe (Mrs)
Ag. Director